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Minutes from the Meeting of Eydon Parish Council
held from 7.30pm on Thursday 22nd of April 2021
on the Zoom virtual conferencing forum.

1. **Councillors present:** PCllrs K Simmons (Chairman), G Anderson, R Collins, W Coy, C Henson, J Maxted and J Walker. The Clerk was in attendance.
2. **The Parish Council is to receive and consider for approval apologies for absence:** n/a
3. **Declaration of Interest** on agenda items by Parish Councillors: None declared.
4. **Resolution to approve and sign the Minutes of the Eydon Parish Council Meeting held on the 25th of March 2021 as a true record of that meeting.**

The Parish Council agreed the Minutes to be a true record of the Meeting as described and were to be signed by the Chairman in due course.

5. **Meeting open for public comment:**

4 members of public were present.

Items raised from the Floor:

1. A complaint was made about the appearance of the Burial Ground/sportsfield boundary hedge due to uneven heights of cutting along the length.

The Chairman thanked the member of public and advised the matter would be dealt with during the next seasonal cut.

6. **Matters arising:**

1. The Chairman advised that some areas of verge had been identified for the rewilding project, these would be put to the new Parish Council for consideration in due course.
2. The Chairman advised that an initial audit/survey had been undertaken of the public water pumps and taps in the village and that correspondence had been forwarded to the heritage dept of West Northants Council to open discussion

regarding their status and possible protection.

7. Planning Matters:

1. The Parish Council is to consider and respond to the consultation requests for the following planning applications:

1. *Application No: WNS/2021/0010/FUL*

Proposal: Conversion of existing garage to living accommodation.

Location: Burnt Mill Byfield Road Eydon NN11 3DY.

Parish Council response: No objection.

2. *Application No. WNS/2021/0063/LBC*

Proposal: ALTERATIONS TO WINDOW INSTALLATION APPROVED UNDER LISTED BUILDING CONSENT REF: S/2018/0737/LBC AND DETAILS REQUIRED BY CONDITION 4 (DORMER FACING MATERIALS); CONDITION 5 IN PART (WINDOW DETAILS) AND CONDITION 6 (IRONWORKS) ON LBC S/2018/0737/LBC

Location: 7 Sunbank Cottage Blacksmiths Lane, Eydon, Northamptonshire, NN11 3PF

Parish Council response: No objection.

- 2 The Parish Council is to note the details of the following planning application received for information only.

1. None received.

8. Highway and byway issues:

The Parish Council is to:

1. *Receive reports from the Highways and/or Rights of Way Wardens if available.*

None received.

2. *The Parish Council is to consider correspondence received from the Clerk to Thorpe Mandeville Parish Council concerning the proposed temporary closure of the Banbury Lane as a consequence of HS2 works.*

The Clerk is to enquire of Thorpe Mandeville PC what specific concerns it has and what feedback has been received from HS2.

3. *The Parish Council is to discuss further the issue of speeding in Eydon and associated matters.*

PCllr Anderson advised the Meeting that he had recently attended an online "Safe Speed" demonstration but considered this approach not to be appropriate for Eydon's requirements.

He also advised that he is currently awaiting clarification of the regulations from West Northants Council regarding the installation of highway verge gates at the village boundaries and shall enquire of Cherwelton Parish Council the process by which the gates were approved and installed in Cherwelton.

9. **Consultations:** The Parish Council is to consider and respond if appropriate to the following consultation request:

1. None received.

10. **Western Power Distribution electricity substation:** *The Parish Council is to consider notification from WPD of its intention to install a necessary substation within Eydon.*

The Clerk is to contact Potterspury Parish Council to ask how it arranged for a stone built/clad substation to have been installed.

PCllr W Coy suggested one of the now redundant bus shelters in the village could be converted to house the substation. The Parish Council agreed the Clerk should forward this suggestion to WPD.

11. **Tiny Urban Forests introductory information:** *The Parish Council is to consider the information received.*

The Parish Council suggested this matter should be forwarded to the Sports Field Committee for consideration.

12. **Village tidy-up:** *The Parish Council is to consider the completion of the Village Tidy-up initiated and undertaken by Eydon residents.*

The Parish Council agreed residents could borrow the litter pick equipment to undertake independent litter picking to finish off the parish area and that the formally arranged litter pick would resume next year.

13. **Welcome Pack:** *The Parish Council is to receive correspondence from a resident concerning the availability of the Welcome Pack.*

The Welcome Pack is available on the website and shall be advertised via a standing article in the hard copy Eydon Village News. A copy of the Welcome Pack may be printed off by the Parish Council at request.

The Clerk is to advise the correspondent accordingly.

- 14. Streetlights' maintenance and replacement programme:** *The Parish Council is to receive and consider an update of the replacement programme.*

The Clerk advised that difficulties remained in obtaining the modified heritage style lights, consequently, there has been no recent progress. The Clerk was instructed to ask the installation contractor to attend the next Parish Council Meeting if possible, to clarify the complications directly.

- 15. Reports:**

The Parish Council is to receive and consider reports from the following if available:

1. *Eydon Village Hall, including correspondence from a resident concerning a recently installed problematic exterior light.*

PCllr J Walker advised the Meeting that the refurbishment work to the Hall was virtually complete, further decorating/painting was required in addition to a replacement front door.

With regard to the external light, screening tape had been fitted to the light to reduce the light pollution to surrounding residential properties prior to a full replacement being installed. The Clerk was instructed to contact the electrical contractor to support the request for prompt attention and to contact the neighbouring resident concerned to advise of the action taken.

2. *Eydon Community Sports Field.*

PCllr J Maxted advised that there was to be a Committee Meeting this evening and there was currently nothing to report.

3. *Eydon Educational Trust.*

PCllr C Henson stated there was to be an extraordinary meeting of the trustees the next evening to discuss the problems encountered in trying to present the latest grant award due to changes in bank procedure in issuing the Trust's cheques. PCllr C Henson also offered to remain as PC representative on the Trust pending future attainment of the full complement of Parish Councillors.

- 16. Financial Matters:**

1. Receipts. The Parish Council noted the following receipts received since the previous meeting.

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1. None received.

2. Payments.

The Parish Council considered and approved/noted as appropriate the following invoices received for payment:

1. Texprep: EVN production: £116.90
Cheque number 300521
2. A Hartley: Computer software renewal: £59.99
Cheque number 300522
3. K Simmons: Reimbursement of Zoom Meeting fees and VAT:
£11.99 + £2.40 £14.39
Cheque number 300523
4. The Ground Care Company: Annual trim of the Burial Ground hedge:
£400.00 + £80.00 VAT £480.00
Cheque number 300524
5. Northants CALC: Annual subscription, internal audit fees and data protection fee:
£476.90
Cheque number 300525
6. A Hartley: Quarterly salary and expenses: £780.81
Cheque number 300526
7. Unity Trust Bank: Quarterly service charge: £18.00
8. Eon: Electricity invoice: £462.16 + £23.11 VAT £485.27
Cheque number 300527

3. Bank balances: The Parish Council noted the Unity Trust Bank statement balances for the 4th of April 2021:

Current Account: £3861.10.

Deposit Account: £55121.53.

4. The Parish Council noted the Clerk had completed and returned a Parish Council Insurance pre-renewal invitation questionnaire for brokers Came and Co to facilitate the drafting of insurance renewal information.
5. The Parish Council noted the Clerk had received the external audit instructions from PKF Littlejohn LLP for 2021.
6. The Parish Council noted that the claim for the refund of VAT for the financial year 2020/2021 had been submitted to HMRC,

17. **Notable Correspondence:** *The Parish Council is to consider the following notable correspondence received since the previous meeting that has not been covered above:*

The following was noted with no further action taken.

1. Northants CALC: Update newsletters.
Training course information.
- 2 South Northants Council: Publicity information regarding the scheme “Help for residents concerned about paying housing costs”.
Parish Forum Minutes (February 2021).
3. Census information.
4. CPRE Membership information.
5. NCC Highways: Highways update.
6. Ability: Community bus information.

18. **Councillors’ comments** and statement of items for inclusion on a future agenda.

1. PCllr J Walker: The grass cutting contractors are strimming areas of the verge along the where mowers would be preferable to offset the risk of damage/debris affecting property and vehicles etc. Additionally, eye protection does not appear to be worn by the contractors whilst using the strimmers.

The Clerk is to contact the contractors to instruct for changes in the working practise accordingly.

19. **Confirm date, time and venue of the next Parish Council Meeting.**

Tuesday 11th of May 2021, commencing at 7.30pm. The venue is to be confirmed.

20. **Close of meeting:** The Chairman thanked the Parish Councillors standing down from Office in May for their hard work, input and comradeship during their tenure prior to closing the Meeting.